

Worksafe Policy

Kitchen Cabinet Spraying Company

At Kitchen Cabinet Spraying Company, the health, safety, and well-being of our employees, contractors, customers, and visitors are our highest priorities. This Worksafe Policy outlines our commitment to providing a safe and healthy working environment in compliance with all relevant health and safety laws and regulations.

1. Policy Objectives

Our key objectives are:

- To prevent workplace accidents and injuries.
 - To identify and mitigate health and safety risks.
 - To ensure compliance with applicable health and safety laws.
 - To foster a culture of safety awareness and responsibility.
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2. Responsibilities

a. Management Responsibilities

- Provide a safe working environment, including adequate facilities and equipment.
- Conduct regular risk assessments and implement appropriate control measures.
- Ensure employees are trained in health and safety procedures relevant to their roles.
- Investigate incidents and implement corrective actions to prevent recurrence.

b. Employee Responsibilities

- Follow all health and safety procedures and instructions.
- Use equipment and tools properly and responsibly.
- Report unsafe conditions, hazards, or incidents promptly.
- Participate in health and safety training as required.

c. Visitor Responsibilities

- Comply with all safety instructions provided by the company.
 - Avoid entering restricted or hazardous areas unless authorised and accompanied by a staff member.
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3. Health and Safety Measures

a. Workplace Environment

- Maintain clean, organised, and well-lit workspaces.
- Ensure proper ventilation and safe storage of materials, including paints and solvents.
- Provide access to first aid kits and emergency equipment.

b. Equipment and Tools

- Use only approved and well-maintained equipment.
- Conduct routine checks on tools and machinery to ensure they are in safe working condition.
- Ensure all employees use appropriate personal protective equipment (PPE), such as gloves, masks, and eye protection.

c. Emergency Procedures

- Clearly communicate emergency evacuation routes and procedures.
 - Conduct regular fire drills and safety briefings.
 - Ensure all employees know how to respond to spills, accidents, or other emergencies.
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4. Training and Communication

- Provide health and safety induction training for all new employees.
 - Offer ongoing training to address new hazards, equipment, or processes.
 - Communicate updates to safety procedures and policies promptly.
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5. Monitoring and Review

- Regularly inspect the workplace to identify and address hazards.
 - Review this policy annually or after significant incidents to ensure its effectiveness.
 - Encourage feedback from employees to improve safety measures.
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6. Non-Compliance

Non-compliance with this Worksafe Policy may result in disciplinary action, up to and including termination of employment, for employees. Contractors or visitors found in violation may be restricted from accessing company premises.

7. Contact for Health and Safety Concerns

If you have any questions about this Worksafe Policy or wish to report a safety concern, please contact:

- **Health and Safety Officer:** Tony Jeeves

- **Phone:** 0330 043 2232
- **Email:** info@kitchencabinetsprayingcompany.co.uk

By adhering to this Worksafe Policy, we can create and maintain a safe, healthy, and productive workplace for everyone involved. Thank you for your cooperation.